

Electronic Application Information

To Apply

Applications should be submitted online. They are available on the UH Graduate Division Web site: www.hawaii.edu/graduatestudies/

1. Enter the web site
2. Click on: Admissions
3. Click on: Ways to Apply
4. Click on: <http://apply.hawaii.edu> (If this is your first time, you will need to create a new account. Otherwise, please use your pin and password to login.)

You will apply to the Summer 2009 term available only to Educational Leadership applicants.

After filling in the application, please print and mail a copy to the Summer Master's Program Chair with worksheet E, Graduate Program Supplemental Information Form and Statement of Objectives*.

Please do NOT mail copies of Worksheet E, Graduate Program Supplemental Information Form and Statement of Objectives (pp. B1, B2 from the paper application) to the Graduate Division. *NOTE:* Please print EDEF Summer Master's clearly on the top of Worksheet E, Graduate Program Supplemental Information Form, Statement of Objectives, and your printed application. Highlight or underline the words with a colored pen or pencil to ensure that your application form is received by the correct department.

Summer Master's Program Chair
Department of Educational Foundations
Wist Hall, Room 113
University of Hawai'i
1776 University Avenue
Honolulu, HI 96822

*The Statement of Objectives is an important part of the application. It should be written in narrative form and include long-range professional goals and your teaching/administrative experience.

Three letters of references are required to support your application. Select references who are familiar with your professional work—for example, supervisors and principals. These letters should be sent directly to:

Summer Master's Program Chair
Department of Educational Foundations
Wist Hall, Room 113
University of Hawai'i
1776 University Avenue
Honolulu, HI 96822

Standardized tests, e.g. the Graduate Record Exam (GRE) are **NOT** required for admission to the Educational Leadership Master's in Educational Foundations program.

Download and complete the Graduate Division Residency Declaration Form, (pp. C1, C2 from the paper application) if you claim Hawai'i state residency, statutory residency, or are in the military or a dependent. Sign this form and mail it directly to the Graduate Division (address listed below). (This form cannot be completed on-line because of the required signature). Download and complete the Confidential Financial Statement for International Applicants (pp. D1, D2 from the paper application) if

applicable. Sign this form and mail it directly to the Graduate Division. (This form cannot be completed on-line because of the required signature). Print EDEF Summer Master's clearly on top of these forms and highlight.

Credit card payments are accepted online.

Graduate Division's address is:

2540 Maile Way
Spalding 354
Honolulu, HI 96822

APPLICATION DEADLINE: January 27, 2009!

REMINDER! Documents to be mailed to
Educational Leadership Program Chair:

- Printed copy of electronic application
- Graduate Program Supplemental Information Form
- Graduate Program Supplemental Information Form and
- Statement of Objectives (pp. B1, B2 on the paper application).
- Three letters of reference

NOTE: Please print EDEF Summer Master's clearly on the top of each form.

For additional information contact:

Ed Foundations Department (808) 956-7913 edef@hawaii.edu